

Blanco County South Library District

Board of Trustees Meeting  
Tuesday, May 13, 2025  
9:30 A.M. Library Conference Room

MINUTES

Attendees: Nancy Cline, Jack Twilley, Sibby Barrett, Andrea Whitesides, Pat Clewell-Smith, Evann Ramsey, Marilyn Melton, Brian Fields, Crystal Spybuck, Alli Franki, Debra Raimond

Call to Order 9:31

Public Comments : There were no public comments.

Approval of April 8, 2025, Minutes :Jack moved to approve the minutes; Sibby seconded. Minutes were approved.

Unfinished Business

1. City and county next year allocations for library: Requests will be made--
  - a. \$6,000 from the county
  - b. \$15,000 from the city
2. Website design
  - a. Crystal recommended buying the domain <BlancoLibrary.org>
  - b. The new web site is not ready to launch
    - i. Brian requests waiting until after the summer reading program has started
    - ii. We will give the designer a firm deadline of July 31
3. Report on water sample: There has been no contact from the testing company.
4. Purchase of property on Hwy 281: The board presidents are hesitant due to the cost of the property combined with the costs and the amount of work needing to be done on the property.
5. Status of audit: There is not yet any finalization on the audit.
6. Community field trip to San Antonio missions:
  - a. All tickets were sold.
  - b. There was positive feedback from the attendees.
  - c. We will investigate other trip possibilities.
7. Staff evaluations: Evaluations will begin the week of May 19.

New Business

1. Proposed budget for 2025-2026
  - a. The proposed budget was reviewed, and changes were made.
  - b. The final draft will be completed in June.
2. Program and Community Outreach Coordinator : Alli reported that there are already 8 programs that are either scheduled to begin or are in the process of finalization.

3. Review and update of existing library policies:
  - a. These need to be reviewed every 10 years.
  - b. Crystal emailed (shared folder) policies for review.
4. MOE update: This is required by the state; we will meet our goals.
5. Oath of office for Andrea and Debra
  - a. These must be completed with Patty Coffee.
  - b. Forms should be returned to Crystal.
6. Blanco soccer sponsorship
  - a. Brian proposed to continue supporting the team: the cost will be \$400.
  - b. Jack moved to do so; Sibby seconded. The movement passed.
7. Quarterly Investment Report – Pat Clewell Smith
  - a. One CD maturing this month.
  - b. We want to stay with a local bank while searching for the best interest rate.
8. Friends of the Library Report – Rosalind Ellis: There was no report.
9. Blanco Library, Inc. Report – Marilyn Melton: The Inc. board meeting will be June 17.
10. Budget and Financial Report – Andrea Whiteside: We are doing well and staying within the budget.
11. Financial Report- Evann Ramsey
  - a. Evann asked for the April bills to be paid.
  - b. Jack so moved; Andrea seconded. The movement passed.
12. Deputy Library Director's Report – Brian Fields: The summer reading program will run from May 28 – July 28.
13. Library Director's Report – Crystal Spybuck:
  - a. Crystal created a survey to gather feedback on the Missions trip.
  - b. She would like to attend the Texas Special Districts Coalition meeting in July.

#### Announcements

Next board meeting – scheduled for Monday, June 23, 2025, at 9:30am.

#### Executive Session

Personnel evaluations

Adjournment: 11:40

Submitted by Debra Raimond, Secretary