

**Circulating Materials Fees**

The Blanco Library does not charge fees to checkout library materials (books, audiobooks, movies, etc.), with the exception where deposits may be required (e.g., electronics) or an item is being borrowed through Inter-Library Loan (ILL). In the case of the ILLs, the patron will be charged the cost of return shipping (see Policy 3.20).

As of July 15, 2021, the Blanco Library is enacting a “Clean Slate Policy.” The Library will no longer charge patrons for any late fines for overdue materials and all current late fines will be forgiven. To assure the return of materials (books, audiobooks, movies, etc.), items will be considered LOST if they are overdue by a set amount of days. Staff will follow procedures to attempt to retrieve lost materials before legal action takes place. Legal action may be pursued if a patron has amassed more than \$50 in lost materials.

Once an item is considered lost, the patron will be charged the cost of replacing the item, plus a fee to recoup the cost of time and effort of staff members to replace and re-catalog the item. If a patron returns a lost item in acceptable condition, the lost item fees will be waived. If an item is returned damaged, the patron will be charged the cost of replacing the item, plus the recuperation fee previously mentioned. A patron may purchase a new copy to replace the damaged or lost item, but must still pay the recuperation fee for staff time and cataloging materials costs. If a patron pays for a lost material, but finds and returns it in good condition within 30 days after payment, the library will refund their payment. If a patron pays for a lost material, but finds and returns it more than 30 days after payment, the payment is forfeit.

In addition, as of July 15, 2021, any fees associated with materials that were considered lost ten or more years ago, will be forgiven and erased from patron accounts. At the beginning of each fiscal year, this “Clean Slate Policy” will be enacted to remove lost materials from patron accounts that are now 10 years old.