

Blanco County South Library District Board of Trustees Meeting

Tuesday, December 10, 2019

9:30 A.M. Library Conference Room

Call to Order

Meeting was called to order at 9:30A.M. Attendees were Nancy Cline, Jim Dyer, Millie Jones, Crystal Spybuck, Brian Fields, Jackie Hellinger, and Andrea Whitesides

Public Comments – none

Before the November minutes were approved, it was noted the date was incorrect. The original meeting date was November 12, 2019 but the meeting was postponed to November 14, 2019 due to inclement weather. The correction was made and a motion was made to approve the November 14, 2019 minutes. It was seconded and approved.

Unfinished Business:

1. Cabinets for storage room – Cabinets are completed.
2. Status of back door lock – Crystal contacted contactor about back door. He came out and talked with Crystal. Contractor was to contact Crystal with information. After not hearing from him, Crystal called and was told he could not help. Crystal will contact Mike Rieken to see if he could help.
3. Deputy Library Director's position – move to Executive Session. Executive Session, 10:50am – 11:20am, discussion of personnel issues. Motion was made to update Deputy Library Director's job description. It was seconded and approved. It was moved, seconded and passed to offer to Brian Fields a full-time position as Deputy Library Director, starting January 1, 2020.
4. Library Christmas Potluck Dinner – On Wednesday, Dec. 4, 2019, 24 volunteers and family members attended the dinner. There was plenty of yummy food.
5. Eliminating late fees on children's books – Crystal stated that the reaction has been positive.

New Business

1. Discussion of Brian's report from Vermont workshop – It was agreed that more marketing to our citizens about library happenings and an outreach program for shut-ins should be considered.
2. How to handle temporary library cards – Introduce a "Teenage" card with a limit of 3 items.
3. Revision of policy on collection development – This agenda item was tabled until January 2020.
4. Christmas gifts for Library volunteers – A motion was made and seconded to give the volunteers a \$5.00 gift card to the Bean & Biscuit. It was approved.
5. Quarterly Investment Report – Mildred Jones reported that all the CD's are continuing to grow.
6. Blanco Library, Inc. Report – no report
7. Friends of the Library Report – no report
8. Budget and Financial Reports – Mildred Jones – The budget continues to look good.

9. Financial Reports – Jackie and Crystal led the discussion on the financial reports. A motion was made and approved to pay bills for the month.
10. Library Director’s Report is attached.
11. Nancy announced that she had received a letter of resignation from Kathee Copeland, effective immediately.

Announcements:

The next meeting of the BCSLD Board will be held on January 14, 2020 @ 9:30am at the Blanco Library.

The meeting was adjourned at 11:23A.M.

Respectfully submitted,

Andrea Whitesides

Secretary, BCSLD