

Blanco County South Library District Board of Trustees Meeting

Tuesday, January 14, 2020

9:30 A.M. Library Conference Room

Call to Order

Meeting was called to order at 9:30A.M. Attendees were Nancy Cline, Jim Dyer, Millie Jones, Crystal Spybuck, Brian Fields, Pat Clewell, Andrea Whitesides and guest Mark Gentry

Public Comments – none

A motion was made, seconded and passed to approve the December 2019 minutes.

Unfinished Business:

1. Lunch to honor Kathee Copeland – Nancy announced that it will be held on Thursday, January 23, 2019 at Redbud Café at 11:30am.
2. Revision of policy on collection development – Crystal stated it was still in production.
3. Board member recruitment – Nancy stated that Kathee’s term will be completed in May 2021. The BCSLD Board needs to recruit someone to fill this position. Our guest, Mark Gentry, is coming to our meeting to see if he is interested in joining our Board. Andrea stated she has talked with two of her neighbors to see if they would be interested. One person, Paige Murphree, may be interested.

New Business

1. Deadline for filing for position on ballot for Board Trustee – Feb. 14, 2020 Nancy, Jim and Millie are up for reelection. The ballot has to be notarized, then given to BCSLD Secretary then to Jackie.
2. Adopt sales tax collection policy – Collect and distribute sales taxes under the CTLS 4.15 policy. A motion was made, seconded and passed to approve this policy.
3. Appoint Board members responsible for sales tax checks and balances – Nancy, Jim, and Andrea were appointed for this responsibility.
4. Review and approve updated Employee Policy Manual – Crystal advised the Board of the updated Employee Policy Manual. A motion was made, seconded and passed to approve updated Employee Policy Manual. TML standard plan for insurance – Motion to pay 60% for year 1 & 2, 80% for year 3 & 4, and 100% for year 5 and over. This was seconded and passed. Brian requested that the health benefit of \$332.57 be paid to him for his health insurance premium he paid in January 2020 because the library policy doesn’t go in effect until February 2020. A motion was made, seconded and passed to pay \$332.57 to Brian for health insurance for January 2020.
5. Discuss adding vision coverage to Library Director’s insurance – Crystal requested that vision coverage be added to her health insurance at the cost of \$12.50 per month. A motion was made, seconded and passed to approve added vision coverage to Crystal’s health insurance policy.
6. Discuss Tocker Foundation grant for hot spots for the Library – After discussion, a motion was made, seconded and passed to approve participation in grant for hot spots at the discretion of Library Director.

7. Blanco Library, Inc. – Pat Clewell reported that the Silver Tea netted over \$2000. She also reported that she and Crystal are to be interviewed by the Blanco County News. Pat advised the Board of the “Giving Goddess Grant”, which is a pilot program and the amount of the grant depends upon the number of participants who would pay \$100.00 each to hear proposals by non-profits vying for the grant.
8. Friends of the Library report – Robin Sommerville No report
9. Budget and Financial Reports – Millie Jones Millie stated that our budget is in good shape with the increase in the sales tax income.
10. Financial Reports – Crystal Spybuck, Jackie Hellinger After discussion about the financial reports, a motion was made, seconded and passed to pay the monthly bills.
11. Library Director’s Report – Crystal Spybuck Report attached.

Announcements:

1. The next meeting of the BCSLD Board will be held on February 11, 2020 @ 9:30am at the Blanco Library.
2. Friends of the Library Board meeting January 14, 2020 at 5:15pm.

The meeting was adjourned at 11:10A.M.

Respectfully submitted,

Andrea Whitesides

Secretary, BCSLD