

**Blanco County South Library District Board of Trustees Meeting  
Tuesday July 10, 2018**

Meeting was called to order at 9:30 A.M. Attending were Nancy Cline, Millie Jones, Andrea Whitesides, Jim Dyer, Kathee Copeland, Crystal Spybuck, Pat Clewell (Blanco Library Inc.), and Robin Somerville (Friends of the Library).

Approval of June 12, 2018, Meeting Minutes.

**Unfinished Business**

1. Hiring of bookkeeper-A report from the committee of Bonnie, Millie, and Crystal recommended the hiring Jackie Hellinger as the new bookkeeper. A motion was passed to hire Jackie Hellinger for the position contingent on her passing the background check. The offer is to be for working 8-16 hours a week at \$16 an hour.

2. 80<sup>th</sup> anniversary of founding of Library-Nothing new to report.

3. Community grant from City-Crystal reported that she had been told the city would send the application by today (July 10), but no information on the due date.

4. Report on County Commissioners' budget workshop-Crystal reported that there was no discussion about increasing or decreasing the current amount of \$6,000. She thanked them for their support. No information yet as to what the final amount would be.

5. Oath of office for board members today at 11:30 am

6. Replacement of air conditioner-Pat Clewell reported that Blanco Library Inc, had approved the replacement of the single zone air conditioner. It is expected to be installed soon.

7. Election of officers-

President-Nancy Cline

Vice President-Kathee Copeland

Treasurer-Millie Jones

Secretary-Jim Dyer

Projects-Andrea Whitesides

**New Business**

1. Blanco Library Inc. Report – Pat Clewell reported that the plaques noting donors were ready to be made. The home tour made \$3900. There is ongoing discussion of fund raisers.

2. Friends of the Library Report – Robin Somerville reported efforts to develop new fund raisers. Concerned to find projects that have a large return. There was some discussion of the possibility of a wine festival and a mystery writers festival.

**3. Budget and Financial Reports – Millie Jones reported we had a very good year due to the increased income from sales tax. We ended the year in the black by \$93,000. The sales tax trend is expected to be good, but it will not likely be as much during the coming year since some of this year's income was money that should have been received earlier.**

**a. Approval of Budget for 2018-2019-After discussion and some changes in the proposed budget, the motion to approve the 2018-2019 budget was passed.**

**b. Annual approval of investment policy-Motion to approve investment policy was passed. Discussion of moving money when CD expires. It was decided that Millie would investigate investment alternatives including increasing the amount of money in longer term investments. She would make a recommendation by email and the board would vote on it.**

**c. Audit-2015-16 report completed, 2016-17 report to be completed.**

**4. Financial Reports – Crystal presented report. Motion to pay bills for July passed.**

**5. Appointment of Board member to monitor Capital One 360 account  
Motion to appoint Kathee as monitor of Capital One account was approved.**

**6. Library Director's Report – See attached report. Discussion of issues involving low turnout for events.**

**7. Joint Library Boards meeting – Agreed to September 27, 2018, 1:00 pm.**

**8. Discussed options for Bonnie's retirement celebration. Decided on a reception tentatively on Friday August 31, 2-4pm. Discussion of people to be invited. Agreed to budget for gift not to exceed \$100.**

#### **Announcements**

**1. No August meeting. Agreed to September meeting on 18th date at 9:30am.**

**Adjournment 11:15.**

**James Dyer, Secretary**

**Library Director's Report**  
**July 2018**  
**By Crystal Spybuck**

- Volunteer update: Bob D. is still out, Beth L. is taking a temporary leave of absence to deal with family issues, and no other news to report on volunteers.
- We have discontinued the staff quizzes after reviewing feedback, and we will send out informative updates instead.
- On June 26<sup>th</sup> we had a Meet a Harp class presented by Hailey Ping. We had children and adults present.
- We will present our second public class to use the 3D printer on July 17<sup>th</sup> at 5pm.
- We will have Bonzo Crunch the Clown on July 31<sup>st</sup> to wrap up the summer reading program.
- Blanco Library Inc. approved the replacement of the a/c unit in the old workroom area. We are waiting for Tell Finch to get back from vacation and he will get to it.
- Millie, Bonnie, and I interviewed candidates for the Bookkeeper position and have a board recommendation. All references were positive.
- Brian and I have started pulling end of year stats for next year's state report.
- The end of the CEC grant will help to purchase a motorized wall-mounted screen.