

Blanco County South Library District

Board of Trustees Meeting

Blanco Library

Tuesday, July 14, 2020

9:30 A.M.

Call to Order

Meeting was called to order at 9:29a.m. Attendees were Nancy Cline, Millie Jones, Jim Dyer, Mark Gentry, Crystal Spybuck, Brian Fields, Jackie Hellinger, Pat Clewell & Andrea Whitesides

Public Comments – none

A motion was made, seconded and passed to approve the June 9, 2020 and June 29, 2020 minutes.

Unfinished Business:

1. Re opening of the Library – Crystal & Brian – Due to the increasing numbers of positive COVID 19 tests in the county, it was agreed that the library will continue to operate on the schedule it is on now. The library will open 3 areas for laptop users.
2. Revision of policy on collection development - Crystal – The policy collection development is a very complex policy. Crystal and Brian will continue to work on this program. Crystal stated they would have the first section of the policy ready for the August 2020 board meeting.
3. Summer reading program – Brian – See Deputy Library Director's Update report

New Business

1. Staff schedule – All staff are working their normal schedules at the library. If any staff member wants to work at home, on occasion, they are to inform the board when they plan to do it and write a report to the board on what they did from home. The daily reports we were getting do not need to continue.
2. Purchases
  - a. R.B. Digital audio-books – Crystal will continue to monitor the merge with OverDrive before going ahead with the purchase. It was agreed that this would benefit our patrons.
  - b. Wireless scanner – Crystal purchased this product from Amazon at a much reduced cost than Demco charged.
3. Staff evaluations – Executive Session
4. Approval of disposal list – Crystal – After a short discussion, a motion was made, seconded and passed to approve the disposal list.
5. Blanco Library, Inc. Reports – Pat Clewell – Pat updated the board on the Kathleen English donation. Since some of this donation is stocks, Pat will open an account for Blanco Library, Inc. at Frost Bank because they deal with this kind of transaction.
6. Budget and Financial Reports – Millie Jones – Budget looks good for now. Will continue to monitor the sales tax review for any changes.

- a. Annual approval of investment policy – At this time, nothing needs to be changed. A motion was made, seconded, and passed to continue to use our existing investment policy.
7. Financial Reports – Jackie Hellinger – A motion was made, second and passed to pay June 2020 bills.
8. Deputy Library Director's Update – Brian Fields – Report attached
9. Library Director's Report – Crystal Spybuck – Report attached

Executive Session –

The Board went into Executive Session at 11:18a.m.

Personnel Evaluations were discussed.

The Board emerged from Executive Session at 12:05p.m.

Announcements:

1. Next Board meeting will be held Tuesday, August 11, 2020 at 9:30a.m.

The meeting was adjourned at 12:07p.m.

Respectfully submitted,

Andrea Whitesides

Secretary, BCSLD