

Blanco County South Library District Board of Trustees Meeting
Tuesday, July 16, 2019
9:30 A.M. Library Conference Room

Call to Order

Meeting was called to order at 9:30am. Attending were Nancy Cline, Millie Jones, Kathee Copeland, Crystal Spybuck, and Jackie Hellinger.

Public Comments- There were none.

June 11, 2019, Meeting minutes were approved.

Unfinished Business

1. Cabinets for storage room- Crystal Spybuck
The cabinets are still on budget, but a new company will complete the project. Mike Blasi, with Into the Woods, LLC is scheduled to complete the project by the end of August.
2. Purchase of chairs/disposal of old computer chairs.
All 20-chairs were purchased and under budget. A motion was approved to dispose of all unusable chairs.
3. Request for money from City of Blanco.
The form for requesting funds was received and is due to the City by 8/1/2019.
4. Approval of amended 2019-2020 Budget.
Motion to approve the new amended 2019-2020 Budget passed.
5. Room divider for conference room.
The board discussed not moving forward with the room divider at this time.
6. Review of Library policies.
Policies to be discussed at the next board meeting.
7. Completion of staff evaluations.
Nancy discussed staff evaluation and goals for the new fiscal year.
8. 2017/2018 Audit Report
The 2017/2018 Audit Report can be found in the Bookkeepers office.
9. Discussion regarding payroll direct deposit.
A motion was approved to test QuickBooks Intuit direct deposit basic package for 6-months. Jackie Hellinger to provide a status update in six months.
10. Bus trip fundraiser to Round Top- October 1, 2019.
Continuing to follow up. More money needs to be spent on advertising the event.

New Business

1. Crystal Spybuck attended the County Commissioners' budget workshop.
2. Discussion of hiring a part-time Youth Program Coordinator was tabled until the next meeting.
3. A motion passed to approve the annual investment policy with minor changes made by Millie Jones.
4. The Budget and Financial Reports were discussed and a motion to pay bills for the month was approved.
5. Library Director's Report is attached.

Announcements

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1. A motion was approved to cancel the August Board Meeting.
2. Next meeting September 10, 2019.

Adjournment at 11:15am.

Jackie Hellinger
Bookkeeper

Library Director's Report
July 2019
By Crystal Spybuck

- Volunteer update: Dave L. and Charlie will be back this week.
- I am filling out the budget request form for the City of Blanco.
- I attended the county budget hearing on the 9th. I have talked with the Judge's secretary and she said that right now we are being allotted the \$6,000 we applied for.
- Attendance at the Summer Reading Program and Story Time has remained steady.
- All the new computer equipment has been ordered and placed except for Brian's and Millie's laptops which should be completed by the end of the week.
- All of the \$5,000 allotted for books and \$500 allotted for supplies was spent.
- The book bags have arrived and we have sold a few already.
- Jackie and I have collected all end of fiscal year stats at the beginning of July for the State Report next year.