Blanco County South Library District

Board of Trustees Meeting

Tuesday, May 10, 2022

9:30 A.M. Library Conference Room

Call to Order – 9:30a.m.

Attendees: Nancy Cline, Jim Dyer, Millie Jones, Crystal Spybuck, Brian Fields, Jackie Hellinger, Charlie Barr, and Andrea Whitesides

Public Comments - None

Approval of April 19, 2022, Minutes – There was a correction to the April minutes. Under “New Business, #7”, after “Friends of the Library”, “Inc.” was incorrectly added. The “Inc.” was removed. There was a motion to approve the corrected minutes. The motion was seconded and passed.

Unfinished Business

1. Report on Shred It Day – Andrea reported that there were fifty-three participants, for a total of 2,600 lbs. of shredded material. We were under budget by $29, due to a lower cost of the newspaper ad and the water and ice were donated.

2. Update on asphalt repair in parking lot - Crystal presented the Board with two estimates. Luke’s Asphalt was very well documented as to the work to be done. Ruvalcabas stated it would cost $.60 a square foot, the square footage is 12,223 sq.ft. for a total of $7,333.80. No details of the work to be completed. Hill Country Chip & Seal did not show up for appointment. After discussion, a motion was made to accept Luke’s Asphalt estimate. The motion was seconded and passed. Luke’s will be able to begin June 6, 2022.

3. Election - Unopposed candidates – Nancy Cline, Jim Dyer and Millie Jones will make arrangements to be sworn in for their new term of 2 years as Blanco County South Library District Trustees.

4. Staff evaluations completed – All staff evaluations have been completed. Crystal presented the Board with a summary of all the evaluations.

5. Re-districting of precincts – Jackie has been investigating this matter. She has sent the State Comptroller’s Office an email hoping to resolve this matter.

6. Cybersecurity training for Board members – Nancy reminded the Board to take their recertification training.

7. Discussion regarding additional water faucet on building – After discussion, this item was tabled. On another matter, it was discussed that a call to TexZen Landscaping about the weed barrier situation.

New Business

1. Discussion of 2022-2023 budget – After discussing the proposed changes to the budget, Millie will update the proposed budget and the Board will vote on it at the June meeting.

2. Hiring of summer library aide – Crystal wrote the requirements for the summer aide. It was agreed that in the advertising, the hourly rate will be $12.

3. Maintenance of Effort (MOE) update – Crystal presented the Board with the updated MOE for the library. The library will exceed the local level of support, to maintain accreditation.

4. Request for funds from County – Crystal will write the letter to the county requesting $6,000 for the library.

5. Advertising with Blanco Youth Soccer Association – Brian reported that Christi Rice approached him about advertising with the Blanco Youth Soccer Association for the fall league. After discussion, a motion was made to approve $200 for the advertising. The motion was seconded and passed.

6. Imagination Library – “Imagination Library” is a program started by Dolly Patron to help children under the age of 6 to become interested in books. Pamela Nabers is the contact person for this program. Charlie will talk with the Friends of the Library to see if they would be the distributors of the books.

7. Purchase of columnar book display – Brian presented a book display he is interested in purchasing. After discussion, a motion was made to purchase the book display and approve up to $1,200.00 for purchase and shipping. The motion was seconded and passed.

8. Friends of the Library Report – Charlie Barr – Charlie reported that May 12th will be the Annual Membership Meeting and Connie Barron will be the speaker.

9. Blanco Library, Inc. Report – Pat Clewell – No report

10. Budget and Financial Report – Millie Jones Millie reported the budget is still looking good. Will continue to monitor sales tax revenue.

11. Financial Report –Jackie Hellinger – Jackie requested Board approval to pay April’s bills. A motion was made, seconded, and passed to pay April’s bills.

12. Deputy Library Director’s Report – Brian Fields – See report attached

13. Library Director’s Report – Crystal Spybuck See report attached

Announcements

Next Board meeting – June 14, 2022

Executive Session – The Board entered Executive Session at 11:30a.m. to discuss the budget and payroll for the 2022 – 2023 fiscal year. The Board emerged from Executive Session at 11:55a.m.

Adjournment at 12:00p.m.

Respectfully,

Andrea Whitesides

BCSLD, Secretary