

**Blanco County South Library District Board of Trustees Meeting
Tuesday, November 13, 2018**

Meeting was called to order at 9:30 A.M. Attending were Nancy Cline, Millie Jones, Andrea Whitesides, Jim Dyer, Kathee Copeland, Crystal Spybuck, Brian Fields, and Robin Somerville (Friends of the Library).

Public Comments

There were no public comments

Approval of October 9, 2018, Meeting Minutes.

Unfinished Business

1. 80th anniversary of founding of Library – Crystal Spybuck reported on advertising and finalized plans.
2. Ladd and Katherine Hancher Foundation grant – Crystal Spybuck reported over \$27,000 was received. It is providing funding for thin client computers, a scanner, large scanner, sound system, projector, software, a device to allow video streaming, a room divider, and blackout for some windows.
3. Addition and removal of signers from Capital One account - old signers have removed, but new signers not yet in place but staff are working on getting it done.
4. Open Meeting Discussion – Nancy Cline
 - a. Public comments policy-Motion to approve policy as written was accepted.
 - b. Video training-Update on training. All board members have done it or will complete it shortly.

New Business

1. Health insurance for Crystal-A motion was approved to continue at current levels of benefits.
2. Public Funds Investment Training – Millie Jones. Millie agreed to take the training as required and a motion was approved to pay the cost of \$275 for the training.
3. Blanco Library Inc. Report – Nothing specific to report.

4. Friends of the Library Report – Robin Somerville reported that good turnout expected for dinner. He further discussed plans for fund raisers including a bus trip to Waco and the 22 Feb dinner and movie.

5. Budget and Financial Reports – Millie Jones presented reports and indicated that things looked good.

6. Financial Reports – Crystal Spybuck. Motion was approved to pay the bills.

7. Library Director's Report – Crystal Spybuck. Crystal discussed the items in the attached report. She discussed a program to provide automatic renewals of checked materials unless a hold has been placed on the item. A motion was approved to try the new provision for six months.

Announcements

- 1. Next meeting – December 11, 2018**

Adjournment at 10:29

**James Dyer
Secretary**

Library Director's Report
November 2018
By Crystal Spybuck

- Volunteer update: Jennifer F. has finished training and has started volunteering as a substitute, Bob D. has returned to volunteering, Joni K. has finished her training and is planning on doing a weekly children's story time starting the week of Thanksgiving, and Betsy S. is scheduling her training. We have 3 more applicants who will be set up for training.
- Brian and I presented 3 electronic programs for the kids in October thanks to the DIY grant from the U.S. Institute of Museum and Library Services and the Texas State Library and Archives Commission. (2018). Most of the programs were well attended. For the next three months we will have a sewing lab and will organize classes.
- I presented a Halloween crafts program on October 30th and we had 20 kids.
- We received our confirmation letter and check from the Ladd and Katherine Hancher Library Foundation for \$27,927. Sound system and AV equipment was installed on November 8th.
 - The crew dropped a bundle of cord that broke a ceiling tile in the kitchen and bent the aluminum frame. HOT IT employee came on November 9th and I reviewed the damage with Casey. They are going to discuss ways to repair the damage.

On October 5th, went CTLS Fall Membership meeting with Maggie G. in Seguin. I attended a workshop on Grant Research and Writing.

Brian F., Dawn Y., and I met for discussing the 80th anniversary party on November 1st to finalize some of the 80th anniversary plans.

Maggie G. and I are discussing plans for a joint venture for the two libraries for Wild Woman Weekend. Two proposed events are Yoga and a Sip and Paint type of program. Nothing that will take away from Blanco Woman's Club.

Blanco Woman's Club pecan sells are doing very well at the library.