Blanco County South Library District

Board of Trustees Meeting

Tuesday, November 8, 2022

9:30 A.M. Library Conference Room

Call to Order – 9:30a.m.

Public Comments – None

Attendees: Nancy Cline, Millie Jones, Betsy Scheffe, Crystal Spybuck, Brian Fields, Pearl Garza, and Andrea Whitesides

Approval of October 11, 2022, Minutes – A motion to approve the minutes was made. The motion was seconded and passed.

 Unfinished Business

1. “Shred Day” – November 12, 2022 – Andrea reported that Shred Day will take place as scheduled. It will be cold, so make sure you dress warmly.
2. Artwork and ordering marketing materials – After viewing the artwork for the promotional t-shirts and totes, the board decided on the “cowboy” print. A motion was made to approve $1,550.00 to purchase materials. The motion was seconded and passed. Another motion was made to sell the t-shirts and totes for $15.00 each. The motion was seconded and passed.
3. Hiring of new library aide – Crystal reported that 6 applications had been received. Interviews would begin Nov.10, 2022.
4. Email approval of hiring accounting firm, Donald L. Allman – On October 19, 2022, Nancy sent an email to the Board requesting an email vote to approve the accounting firm of Donald L. Allman to perform audits of the District's finances for the years ending June 30, 2020, 2021, and 2022. The vote was in favor of hiring this firm. The email is attached.
5. Email approval of renewing Sports Med ad – Crystal sent an email asking if the library wanted to renew our Sports Med ad. After many emails, a motion was made to approve $200 to renew our Sports Med ad. The motion was seconded and passed.
6. Email approval of renewing TML Health Benefits – Crystal sent an email requesting approval to renew the health plan at the same level of service as last year. The vote was in favor of renewal.

 New Business

1. Approval to purchase another CD at TXN bank – Millie Jones – A motion was made to approve approx. $100,000 to purchase a CD at TXN bank, 3.75%for 21 months. The motion was seconded and passed. Another motion was made to leave approx. $51,000 in the MM account at Lone Star Capital Bank and put the remaining balance in a CD @3.5%. The motion was seconded and passed. The signatories will be Nancy Cline (President), Mildred Jones (Treasurer), Joni Kirkwood (Member at Large), and Andrea Whitesides (Secretary).
2. Renewal of movie license – A motion was made to approve $440.00 to renew our movie license. The motion was seconded and passed.
3. Programs discussion – Crystal Spybuck – Crystal is on the vetting committee for the Reading Between the Lines program. Political and religious books are not scheduled for the program. The Library does not host political and religious programs. An author may rent our conference room and host a talk themselves. The BCSLD Board supports the decision of the Library Director.
4. Friends of the Library Report – Betsy Scheffe - Betsy reported that Friends received a grant of $3,000 from the Brown Foundation, with the help of Mary Mathis. Nancy Gilbert, Membership Chair, reported over $12,900 had been collected so far. Elizabeth Hoff, Program Committee Chair, has 3 locations, thus far, for the “Free Little Libraries” community project. Doug Fletcher, Terry Beasley, and Steven Scheffe have volunteered to construct the “libraries”. Charlie Barr is looking for a data keeper for the Dolly Patron Imagination Library. Membership meeting will be Nov. 17, 2022 at the library from 5 – 7p.m.
5. Blanco Library, Inc. Report – Ann Ahrens/Pat Clewell – There will be a December meeting.
6. Budget and Financial Report – Millie Jones – Budget is on track. Sales Tax Revenues are holding steady.
7. Financial Report- Pearl Garza – Pearl requested approval of payment of October bills. A motion was made to approve payment of October bills. The motion was seconded and passed.
8. Deputy Library Director’s Report – Brian Fields – see report attached
9. Library Director’s Report – Crystal Spybuck – see report attached

 Announcements

 Next Board meeting – December 13, 2022

 Adjournment – 11:00a.m.

Respectfully submitted,

BCSLD Secretary