**Library Director’s Report**

**July 2022**

**By Crystal Spybuck**

* Staff updates:
  + Madison L. has completed her training and taken on the Friday morning shift until college starts back up.
* The Bookkeeper ad in Indeed cost $63.96. The Facebook ad cost $19.00. The newspaper ads cost $17.00. A total of $99.96 was spent for advertising, well below original projected costs.
* PEC has backed out of supporting the Dolly Parton Imagination Library project. I need to circle back with Friends to see what they want to do. Johnson City Library is going to fundraise to start the project themselves.
* TexZen is came back out June 18th to put down the weed barrier.
* Luke’s Asphalt resealed the parking lot on June 20th and restriped on June 22nd.
* We still have not received the equipment from ANT.
* J.T. Morgan and Mike Rieken installed the 2016 donor plaques and new attic stairs on June 28th. Thank you notes have been sent to them.
* I have pulled the end of year reports to prepare for next year’s Annual State Report.
* I have set up the digital timesheets for staff members and digital folders for District for the new fiscal year. I am still setting up the new notebooks for the fiscal year.
* We had our first Reading Between the Wines at the Library on July 6th. Unfortunately the author called in sick the day before so we just made it a wine tasting. We had 19 participants.
* Andea, Millie, and I interviewed 6 candidates for the Bookkeeper position and came up with a list of our top 3 recommendations that we will present to the Board.
* I am working with volunteers and other staff members to handle the summer programs while Brian is taking his PTO.
* I will be working with the Blanco Woman’s Club on July 11th to digitize some of their historical documents.
* A community member has stepped forward to volunteer to help people research their genealogy. I am doing a standard background check and then we will advertise this program.
* Millie and I are working on the Bookkeeper tasks in the meantime.