

**Library Director's Report**  
**September 2020**  
**By Crystal Spybuck**

- Volunteer update: Carolyn G. helped with organizing our Sale Section and Eleanor M. helped with the DVD project as Kee is getting it wrapped up.
- Currently we are mainly providing “Grab and Go” service during the 4 hours we are open two days a week. We are currently providing porch pick-up times six days a week. We are averaging about 35 visitors each day we are open.
- We are continuing to quarantine materials for 72 hours per scientific recommendations. A recent study was released that it took the virus to dissipate 6 days when materials were stacked. We are adjusting how we set out the materials.
- We are averaging 44 Facebook views per Virtual Storytime posting.
- We are continuing to register new patrons online and in person. We had 4 online registrations. Dorothy is printing the library cards and mailing them off.
- The sanitation station items from Demco are slowly coming in. We have received the dispensers and stand, but not the sanitation gel yet.
- I am continuing to update paper signs, digital signage, catalog, social media, website, and newspaper about our updates and upcoming events.
- Apache Air did a walk-through on August 18<sup>th</sup> to get an idea of how they are going to re-zone the A/C. Waiting to hear about a scheduled time.
- Brian and I attended the Library Districts meeting on August 21<sup>st</sup>.
- Jackie and I attended the CTLS Budget and Service Priorities meeting on August 26<sup>th</sup>.
- I attended the virtual Blanco City Budget meeting on September 1<sup>st</sup>.
- At this time the City still has the Library budgeted for \$15,000 and the County at \$6,000.
- September 1<sup>st</sup> we got a call from a decedent of James A. and Evelyn Williams about if our library is still known as their memorial library. After discussing the call, Nancy and I installed their paintings by the door. I have ordered plaques for the paintings and I ordered a wooden plaque with their name on it for entering the library.
- The school yearbooks and the property ledger have been returned by OCI. I will review the digitized formats and post them on our website. They will be sending me a quote to have more of the ledgers digitized so we can write a grant for the project.
- We got a call from our security company on September 3<sup>rd</sup> that one of our sensors went bad. It turns out one of our panic button's batteries was going bad and the other one had completely died. A tech came out on September 4<sup>th</sup> and replaced the batteries in both buttons and reconnected them to the system. I also had them replace the receiver battery backup since it was 3 years old.
- I have installed the blinds in the large conference room.
- The Llano Library is giving up their hotspots, 5 of them will be reallocated to us. I will be meeting with the new hotspot rep virtually on September 9<sup>th</sup>. We need to advertise and get them circulated in the community.